



Board of Governors Meeting

Tuesday, December 12, 2023

3:00 PM

Los Angeles City College Foundation

3rd Floor Conference Room - Student Union Building

855 N. Vermont Avenue, Los Angeles, CA 90029

Minutes

Board of Governors

Present

Jeff Zarrinam, Chair – Hollywood Hotel

Berg Tashjian, Vice Chair – Royal Square Shopping Center

Lisa Nashua, Secretary – LA City College Foundation

Elias Garcia – Kaiser Medical Center

Michael Tong – Westcoast University

Susanna Furios – Scientology

Jacques Massachi – The Vermont

Absent

Mark Brady – Barnsdall Shopping Plaza

Jason Williams – CHA Medical Center

SPECIAL MEETING AGENDA

Supporting Documentation Link

<https://www.dropbox.com/scl/fo/fo71ecxxnqgg5fu1u2pa0/h?rlkey=fy2ejj729lfpsvsq4clypdbu4&dl=0>

- 1. Call to Order and Self-Introductions/Roll Call.....Jeff Zarrinam**
- 2. Public Comment**
Susanna mentioned Candy Cane Lane event served about 7,000 families
- 3. Introduction and overview of LA Community Alliance’s impact in East Hollywood and proposal for corporate sponsorship/board membership.....[Marine Kalamdaryan](#), Executive Director**
The guests presented information about the LA Community Alliance, mentioning their food distribution and toys to serve over 600 families. They requested that a member of the EHBID consider joining their board.
- 4. Motion to accept Letter of Resignation from Ellen Zaman – Children’s Hospital..... Jeff Zarrinam**
Berg made a motion to accept the resignation and approve \$500 to spend on an award for Ellen, it was seconded by Jacques.
- 5. Los Angeles Beautification Team LABT/HBT Report..... [Sharyn Romano](#)**
November report will be shared with the group. Will include the buy count and photos.
- 6. Discussion and Possible Motion to Approve Minutes from 11/14/2023..... Lisa Nashua**
Berge made a motion to approve the minutes, it was seconded by Jeff and unanimously approved.
- 7. Copies of Bank Statements and Cancelled Checks – November 2023..... Jeff Zarrinam**
It is important to review the statements that have been provided in the DropBox. There are no financial statements from the Hollywood Chamber of Commerce – none have been provided since 07/2023.



- 8. Discussion and Possible Motion to Adopt new Bylaws for new EHBD Non-Profit Corporation Formation..... Jeff Zarrinam**
Susanna made a motion to approve the new Bylaws, which was seconded by Elias and unanimously passed by the Board and signed by the Secretary to the Board.
- 9. Documents on new EHBD Non-Profit Corporation Formation / EIN #93-4345314..... Jeff Zarrinam**
Jeff Shared physical copies of the documents at the meeting and will upload the digital to DropBox.
- 10. Documents for New Wells Fargo Bank Account Jeff Zarrinam**
Digital documents will be provided in the DropBox as of 12/13.
- 11. Email correspondence and Draft Application for new Insurance Policies with NFP Property & Casualty Services, Inc..... Jeff Zarrinam**
Jeff is waiting for a response with an estimate from Paul Waters.
- 12. Discussion and Possible Action on correspondence with HCOC..... Lisa Nashua**
Lisa and Jeff are meeting with the HCOC-hired attorney from Sheppard Mullen and will report back to the board members following its conclusion.
- 13. Discussion and Possible Action on Nominations for Initial Board Members Starting Term January 1, 2024 per newly adopted bylaws Jeff Zarrinam**
Jeff nominated all 9 board members as officers of the New EHBD Corporation. The motion was seconded by Jacques and unanimously approved.
- 14. Proposed Next Meeting Date – January 16, 2024, 3:00 PMJeff Zarrinam**
Location at LACCF, Student Union 3rd floor Conference Room
- 15. Adjourn Jeff Zarrinam**
There being no other business, the meeting was adjourned.

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- Hollywood Hotel – 1160 North Vermont Avenue, Los Angeles, CA 90029
- www.EHBD.org
- You can also receive our agendas via email by subscribing to ehbidchair@gmail.com

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Public Access of Records - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at EHBD Office Space Address (if applicable), at our website: www.EHBD.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Lisa Nashua, Secretary, email at: secretary@ehbid.org.

Reconsideration and Grievance Process - For information on the EHBD's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to the EHBD, please consult the EHBD Bylaws. The Bylaws are available at our Board meetings and our website www.EHBD.org