



Board of Governors Meeting

Tuesday, January 16, 2024

3:00 PM

Los Angeles City College Foundation

3rd Floor Conference Room

Student Union Building (Off Monroe Street)

855 N. Vermont Avenue, Los Angeles, CA 90029

Parking on Monroe Street or 770 North Heliotrope Drive Parking Garage

For help with Directions, please call Jeff Zarrinam – Mobile 323-208-2267

Board of Governors

[Jeff Zarrinam](#), Chair – Hollywood Hotel

[Mark Brady](#) – Barnsdall Shopping Plaza

[Berg Tashjian](#), Vice Chair – Royal Square Shopping Center

[Jacques Massachi](#) – The Vermont

[Lisa Nashua](#), Secretary – LA City College Foundation

[Susanna Furios](#) – Scientology

[Elias Garcia](#) – Kaiser Medical Center

[Michael Tong](#) – Westcoast University

[Jason Williams](#) – CHA Medical Center

SPECIAL MEETING AGENDA

Supporting Documentation Link

<https://www.dropbox.com/scl/fo/hk6gzkz4tqda7c225mlkk/h?rlkey=99y87xoinoyfi6pme5erxhkt4&dl=0>

1. Call to Order and Self-Introductions/Roll CallJeff Zarrinam
2. Public Comment
3. Los Angeles Beautification Team LABT/HBT Report.....[Sharyn Romano/Cathy Roberts](#)
4. Discussion and Possible Motion to Approve Minutes from 12/12/2023.....Lisa Nashua
5. Copies of Bank Statements and Cancelled Checks - December 2023..... Jeff Zarrinam
 - a. Chase Bank
 - b. Wells Fargo Bank
6. Documents on new EHBID Non-Profit Corporation Formation / EIN #93-4345314.....Jeff Zarrinam
7. Email correspondence with Paul waters for new Insurance Policies with NFP Property & Casualty Services, Inc..... Jeff Zarrinam
 - a. Discussion and Possible Motion to approve new General Liability Insurance Policy quote for \$926/annum.
 - b. Discussion and Possible Motion to approve new Accident Insurance quote for \$100/annum



- c. Discussion and Possible Motion to approve new Directors and Officers Insurance Policy for \$626/annum
- d. Discussion and Possible Motion to approve “No Loss Letter”

- 8. Discussion and Possible Action on correspondence with HCOC.....Lisa Nashua
 - a. Correspondence from Pamela Westhoff/Sheppard Mullin
 - b. Discussion and Possible Action to write letter to City of Los Angeles to terminate HCOC Administration Agreement dated October 21, 2021
- 9. New Business/Old Business.....Jeff Zarrinam
- 10. Proposed Next Meeting Date – February 20, 2024, 3:00 PM.....Jeff Zarrinam
- 11. Adjourn.....Jeff Zarrinam

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Public Posting of Agendas – East Hollywood Business Improvement District (EHBD) agendas are posted for public review as follows:

- Hollywood Hotel – 1160 North Vermont Avenue, Los Angeles, CA 90029
- www.EHBID.org
- You can also receive our agendas via email by subscribing to ehbidchair@gmail.com

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at EHBD Office Space Address (if applicable), at our website: www.EHBID.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Lisa Nashua, Secretary, email at: secretary@ehbid.org.

Reconsideration and Grievance Process - For information on the EHBD’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to the EHBD, please consult the EHBD Bylaws. The Bylaws are available at our Board meetings and our website www.EHBID.org